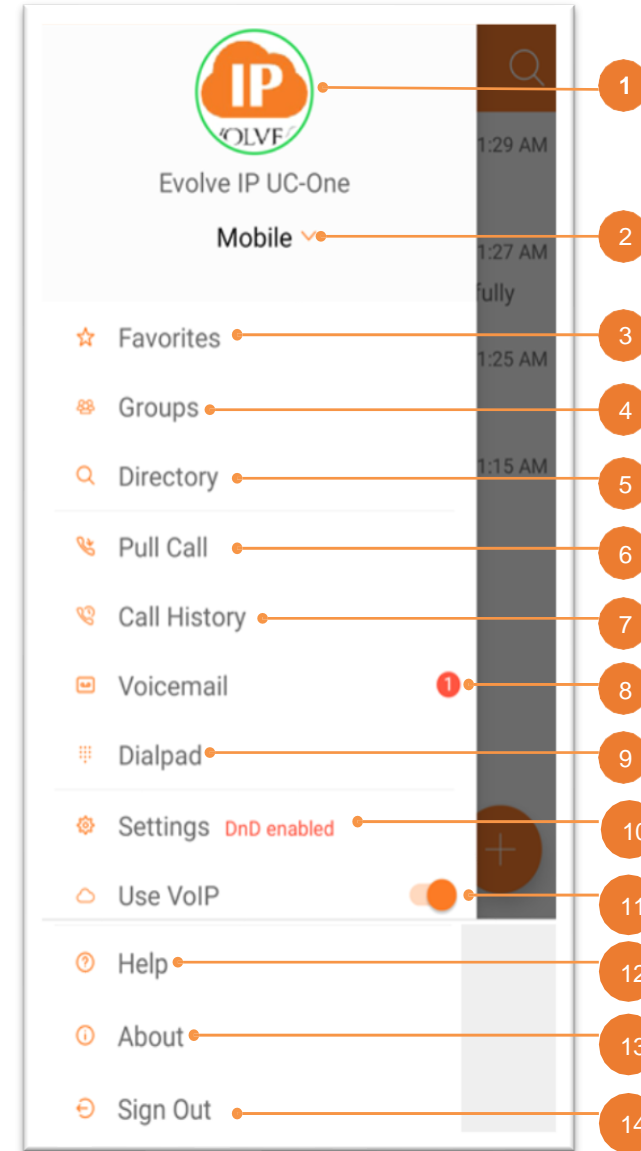


# UC-One Mobile V23 – Quick Reference Guide (QRG)



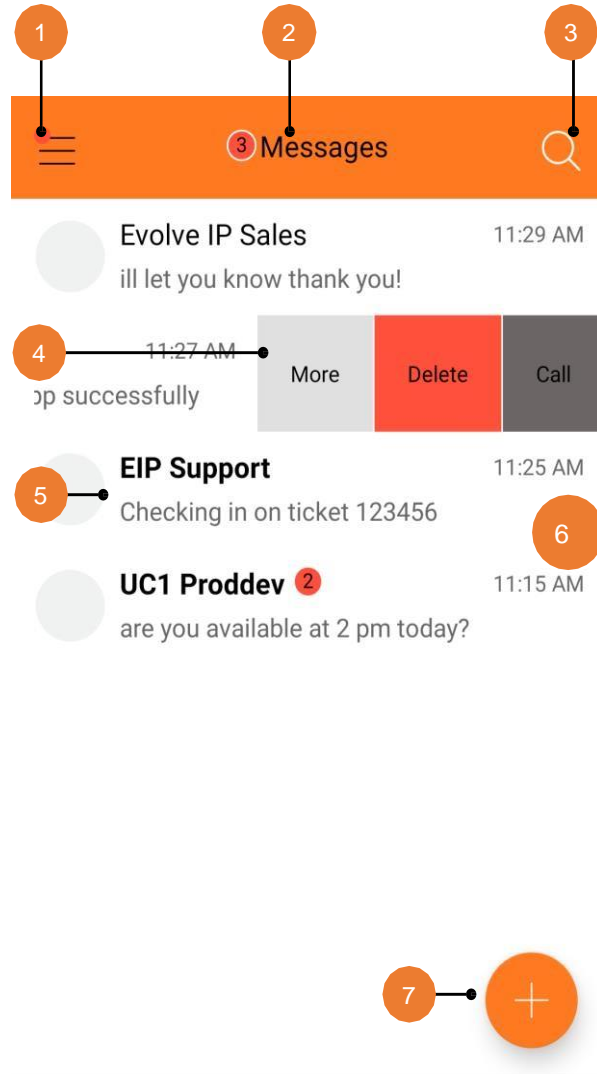
## APPLICATION MENU

1. Update picture (on Android only)
2. Activity status (on Mobile)
3. Tap *Favorites* to see your favorite contacts and their status
4. View your contact Groups and start group messaging
5. Search in *Directory* or local phone contacts
6. Select *Pull Call* to pull call from desk phone or UC-One desktop to mobile app
7. View *Call History* to see your call logs for incoming, outgoing, and missed calls
8. Visual Voicemail
9. Call any number from the Dialpad. Long press on “1” on the numeric pad calls your voice mail
10. Settings (*Do Not Disturb* is turned on)
11. Use VoIP (toggle ON). Toggle OFF to use Mobile Network (must use **Call Back** Option in Settings)
12. Help (learn how to use the app)
13. About (find more information in *About* for the client version, license, and legal notices)
14. Sign out of the app



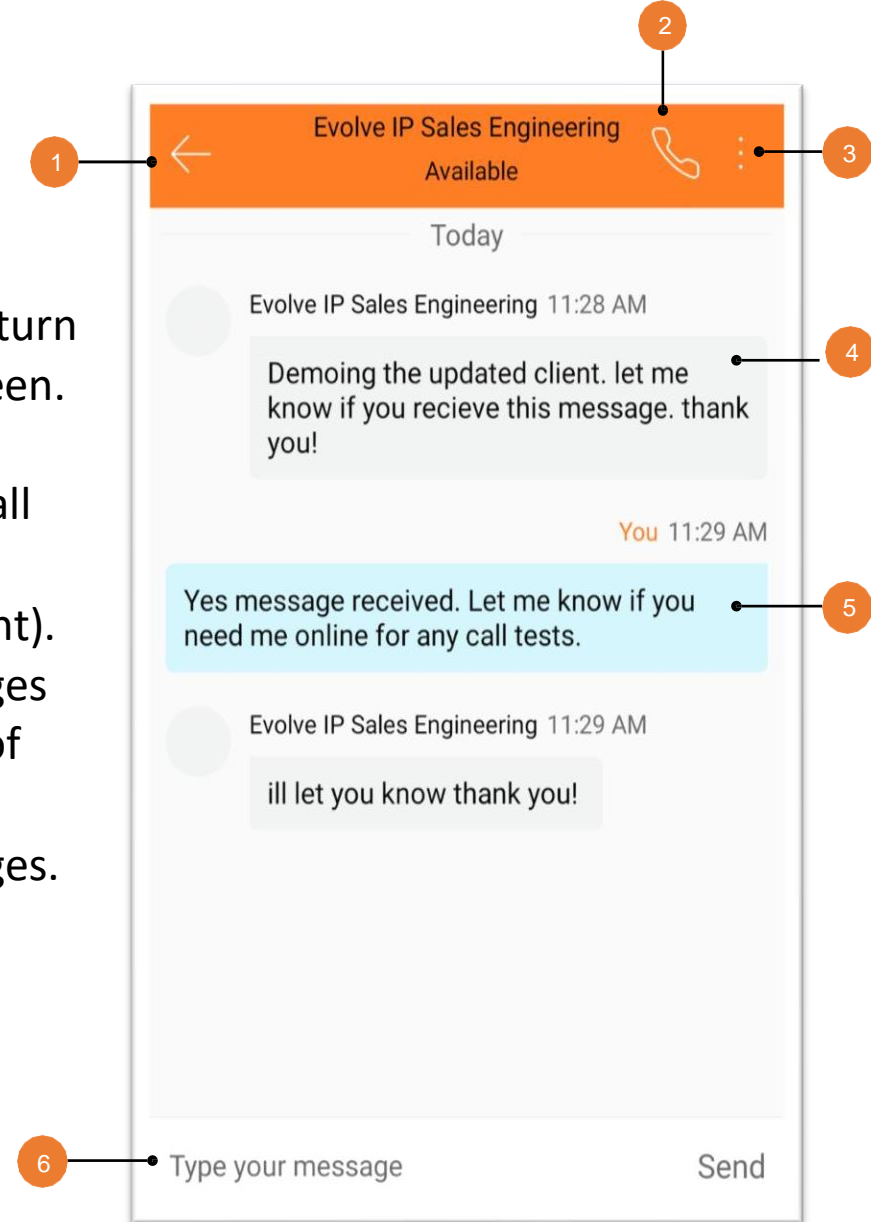
# MESSAGES

1. Tap to open the Application menu.
2. Unread Messages counter
3. Search Message text.
4. Swipe Options (Call, Profile, More: Mark as Read, Delete).
5. One-to-One Message (unread).
6. Date and time of most recent message.
7. New Message icon



# CHAT THREADS

1. Tap back (<) to return to the previous screen.
2. Call
3. More Options (Call Room, View Profile, View Shared Content).
4. Incoming Messages (tap for date/time of message).
5. Outgoing Messages.
6. Text entry (emoji support).



## CONTACT PROFILE

1. Tap back (<) to return to the previous screen.

2. Edit user info

3. Profile picture.

4. Name, Location, Time, and Status.

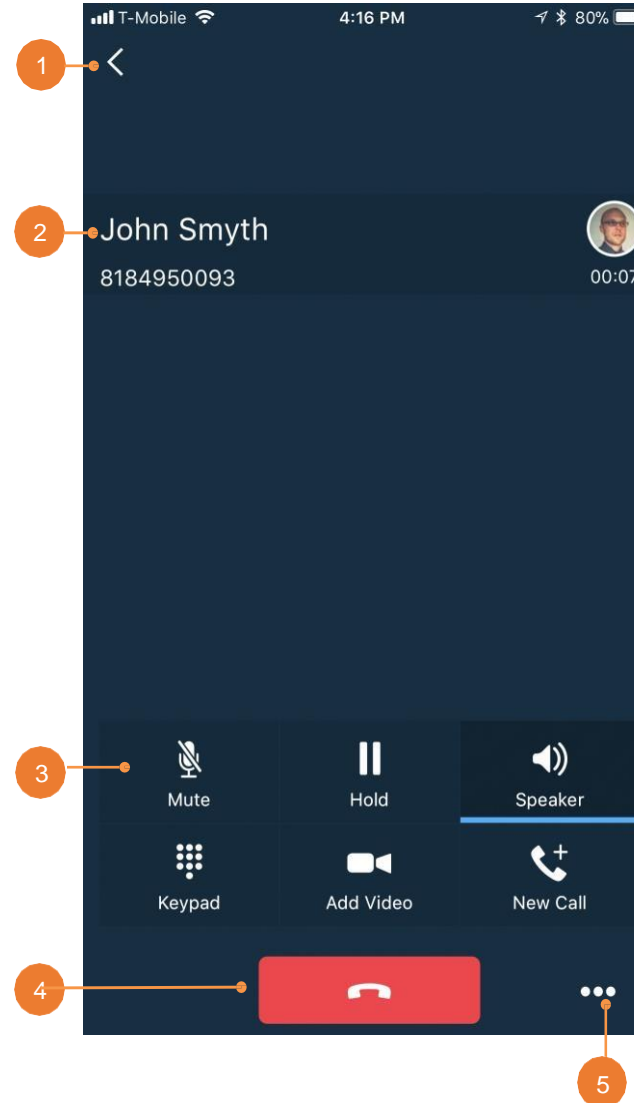
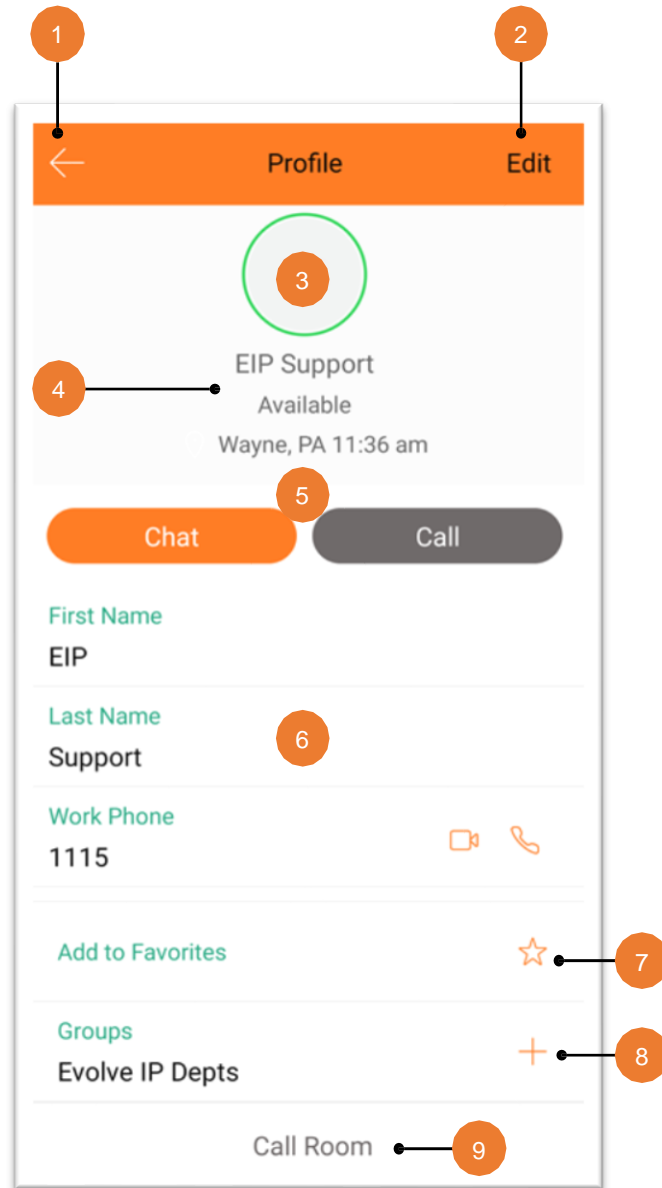
5. Personal Message or Call

6. Profile Details.

7. Set Contact as Favorite.

8. Add to Group.

9. Call user MY ROOM



## CALL (Dialpad)

1. Tap Back to return to the previous screen.

2. Name, number, and photo of called party.

3. Call control actions:

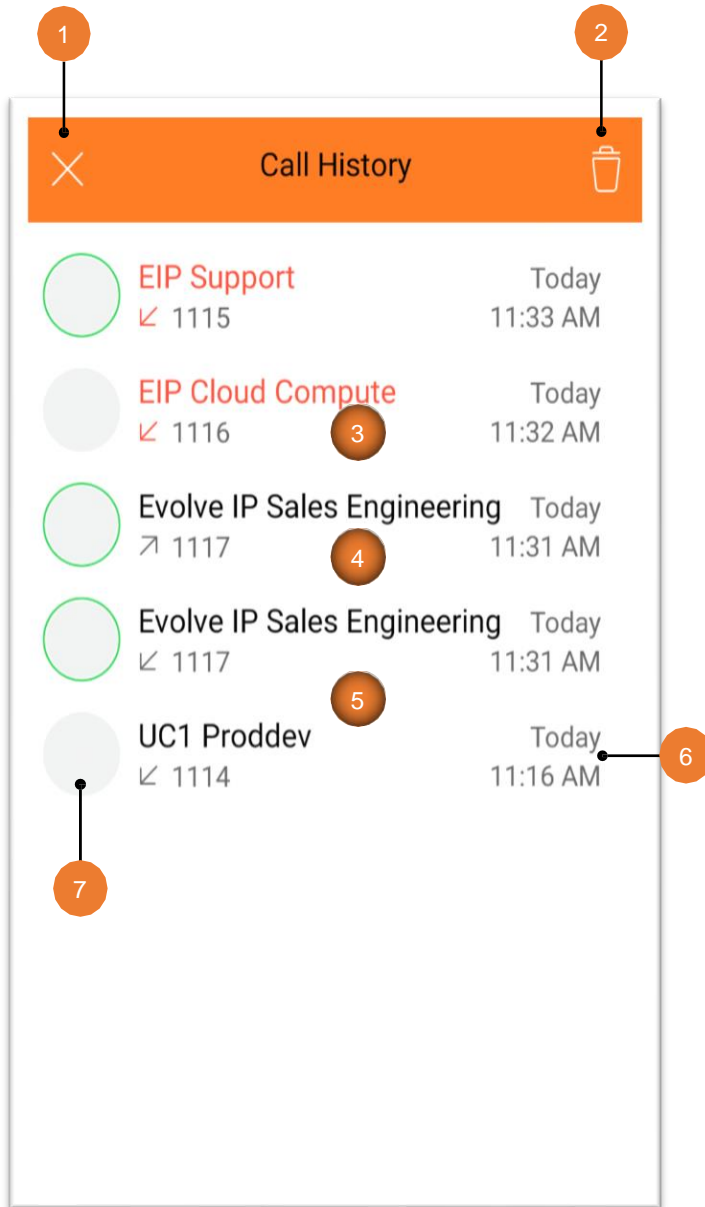
- Mute / unmute
- Hold / resume
- Audio sources: Speaker / Bluetooth / Headset
- Keypad (DTMF entry)
- Video
- New Call

4. Hang up.

5. More: Transfer, Conference, Transfer to mobile.

## Call History

1. Tap Close (X) to return to the previous screen.
2. Delete All.
3. Missed Call.
4. Placed Call.
5. Received call.
6. Time / Date of Call.
7. Jump to Profile.



## Visual Voice Mail

1. Tap Close (X) to return to the previous screen.
2. New Voicemail with Date, Time, Duration, and Phone Number.
3. Play / Pause.
4. Speaker, Call, Mark as New, Delete.
5. Old Voicemail.

